App F IX 4

Previous References

1948
(Jul)

File No 178-48
Serial Nos 1, 2

Later References

GENERAL AND REVENUE SECRETARIAT

Serial Nos Two

Part B for Nos 48

SUBJECT

procedure of correspondance of officers as laid down in paras 103 to 117 of the Manual of General circulars and Standing orders (Part I)

No L 5380-94/Jul 178-48-2
dt 17-11-48

To The Municipal Comm B city
Mysore city
Davangere city
pdt Municipal Commrs Civil Station, B lore
D C s of Districts

requested to bring the contents to the notice of officers concerned

4953/44
13/10

Office of the Minister for City Municipalities and Muzrai

---- Mh. 178-48-1

F 103 Dated 22nd September 1948

It is desired to request you kindly to draw attention of the Officers concerned to the mode of correspondence with Government - Paras 103 to 117 - found in the Manual of General & Circulars and Standing orders - Part I- and particularly to paras 103 to 110, and to request them to adhere to those instructions invariably

Sd/- T R Lakshminarayana Setty
Personal Assistant

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Intd , S A A
23/9

" C O P Y "

Subd to the Assistant Secretary to Govt , Municipal Branch

P C to Rev Secy

Submitted with a D N for approval

4591

Issued in DOL 5380-94/MC178-48-2 dated 17-11-48

B

L 5380-94
17-11-48 MK 178 48-2

Official Memorandum

15 copies

It is observed that some of the officers carrying on correspondence with Govt are not following the procedure laid down in paras 103 to 117 (Pages 28 to 30) of the Manual of General Circulars and Standing Orders (Part I). The attention of the officers concerned are invited to the rules laid down in the paras referred to above particularly to paras 103 to 110, which be adhered to invariably

B O

for

26/11

Dy Secy to Govt
Revenue Dept.

P. T. O

To

The Hon Commissioner

1 of Bangalore City

2 Mysore City

3 Davangere City

4 The Addl Commissioner Local Bodies

5 The Deputy Commissioners

yours &c.

GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE

No C 5380-94/M 178-48 2 General and Revenue Secretariat
Dated Bangalore 17-11-1948

~~OFFICIAL NOTIFICATION~~

It is observed that some officers carrying on correspondence with Government are not following the procedure laid down in paras 103 to 117 (Pages 28 to 30) of the Manual of General Circulars and Standing Orders (Part I) The attention of the Officers concerned are invited to the rules laid down in the paras referred to above, particularly to paras 103 to 110 which should be adhered to invariably

O/C

By Order,

for Revenue Secretary to Government

To

The Municipal Commissioner, Bangalore City
" Municipal Commissioner, Mysore City
" Municipal Commissioner, Davangere City
" President, Municipal Commission, Civil Station Bangalore
" Deputy Commissioners of Districts